

All submitting artists/photographers are responsible for knowing and following - Please read carefully. To be accepted for judging, each entry must adhere to all stated entry and mounting/matting requirements (see below).

General Rules:

1. Include proper entry fee: **(NOTE: Fees apply to open competitions and special exhibits. Fees may change.)**
 - a. LAA members: \$15 for 1-3 submitted pieces and \$5 for each additional piece.
 - b. Non LAA members: \$30 for 1-3 submitted pieces and \$10 for each additional piece.
2. Entry fees are non-refundable and are payable to the Lafayette Art Association at the time of entry.
3. All submissions must have a completed entry form. Failure to complete the form in its entirety will result in disqualification.
4. Previous winning entries will not be accepted to subsequent same-named shows, however, winning entries of one show may be entered in differently named shows.
5. All artwork must be your own original concept created by you, the artist, within the last three years.
6. Original artwork only, no reproductions or prints.
7. All work must be available for sale **(except for open competitions and special events)**.
8. The LAA retains a 30% commission on any image/item sold. Please price each item to include this commission.
9. All 2D artwork must be identified with labels securely attached on the back (for 3D work, attach labels on the bottom).
10. Labels should include: artwork title, name of artist, medium and sale price.
11. All entries must be turned in at the LAA office by due date. **ABSOLUTELY NO ENTRIES WILL BE ACCEPTED AFTER DEADLINE.**
12. Prior to judging, the LAA Show Chair/Committee reserve the right to refuse submissions based on failure to meet show and/or framing requirements, and/or concerns regarding copyright infringement.
13. The judges' and/or LAA decisions are final in all instances.
14. For judged shows, ribbon awards will be made in each category providing there are an adequate number of entries.
 - a. The judges can, at their discretion, award in each category (1) First, (1) Second and (1) Third Place. The judges may also award a maximum of 2 Awards of Merit in each category. (1) Best of Show may also be awarded.
 - b. Only (2) shows at this time award monetary awards: Freeze Frame and Eye of the Beholder. Both are Open Competitions. Monetary awards would be given only to Best of Show and 1st place winners. Monetary awards for 2nd place winners depends on the amount of entry fees collected.
15. Works accepted into a show cannot be withdrawn for any reason after exhibit is hung, or before take down date.
16. Works sold during an exhibit will be available for pickup at the end of the exhibition.
17. Artists will be notified if any of their artwork will not be included in an exhibit after installation is complete.
Pickup dates should be within ten days after an exhibit opening.
18. The LAA will not be responsible for any return costs or insurance.
19. **Artwork left for more than 30 days after the pickup date will be considered a donation to the LAA and may be auctioned or sold for proceeds to support the LAA.**

Framing/Mounting Requirements:

1. Any size artwork/photo may be entered (however, gallery height may exclude some pieces). 2D art must be framed and ready to hang in the LAA gallery.
2. The LAA uses a hanging system that requires a wire be firmly affixed to the rear of the frame 1/3 the distance from the top of the frame. An entry frame having only a serrated (alligator/toothed) type hanger will be disqualified. **NO EXCEPTIONS.**
3. Gallery wrapped (**1.5" min depth**) canvases are allowed with a wire placed for hanging as in #2. Screw Eyes must be placed inside the canvas frame and not protrude from back of frame. All unframed wrapped canvases must be painted on the sides and/or have painted image or photographic image wrap to back.
4. Table top frames are not accepted as the frame will not fit flush to the wall.
5. Any color frame is excepted as long as it follows the guidelines stated above for frames.
6. Mats must be shades of white, gray or black (unless the mat is part of the whole art piece). **If a mat is printed on a photograph, it must also be in shades of white, gray or black).** Double/triple matting allowed, but top mat must meet the same color requirements above.