

All submitting artists/photographers are responsible for knowing and following - Please read carefully. To be accepted for judging, each entry must adhere to all stated entry and mounting/matting requirements (see below).

General Rules:

1. Include proper entry fee: **(NOTE: Fees apply to open competitions and special exhibits. Fees may change.)**
 - a. LAA members: \$20 for 1-3 submitted pieces and \$5 for each additional piece.
 - b. Non LAA members: \$35 for 1-3 submitted pieces and \$10 for each additional piece.
2. Entry fees are non-refundable and are payable to the Lafayette Art Association at the time of entry.
3. All submissions must have a completed entry form. Failure to complete the form in its entirety will result in disqualification.
4. Previous winning entries will not be accepted to subsequent same-named shows, however, winning entries of one show may be entered in differently named shows.
5. All artwork must be your own original concept created by you, the artist.
6. Original artwork only, no reproductions or prints.
7. All work must be available for sale **(except for open competitions and special events)**.
8. The LAA retains a 30% commission on any image/item sold. Please price each item to include this commission.
9. All 2D artwork must be identified with labels securely attached on the back (for 3D work, attach labels on the bottom).
10. Labels should include: artwork title, name of artist, contact information, medium and sale price.
11. All entries must be turned in at the LAA office by due date. **ABSOLUTELY NO ENTRIES WILL BE ACCEPTED AFTER DEADLINE.**
12. Prior to judging, the LAA Show Chair/Committee reserve the right to refuse submissions based on failure to meet show and/or framing requirements, and/or concerns regarding copyright infringement.
13. The judges' and/or LAA decisions are final in all instances.
14. For judged shows, ribbon awards will be made in each category providing there are an adequate number of entries.
 - a. The judges can, at their discretion, award in each category (1) First, (1) Second and (1) Third Place. The judges may also award a maximum of 2 Awards of Merit in each category. (1) Best of Show may also be awarded.
 - b. Only (2) shows at this time award monetary awards: Freeze Frame and Eye of the Beholder. Both are Open Competitions. Monetary awards would be given only to Best of Show and 1st place winners. Monetary awards for 2nd and third place winners depends on the amount of entry fees collected.
15. Works accepted into a show cannot be withdrawn for any reason after exhibit is hung, or before take down date.
16. Works sold during an exhibit will be available for pickup at the end of the exhibition.
17. Artists will be notified if any of their artwork will not be included in an exhibit after installation is complete. Pickup dates for work not accepted into a show should be within ten days after an exhibit opening.
18. The LAA will not be responsible for any return costs or insurance.
19. **Artwork left for more than 30 days after the pickup date will be considered a donation to the LAA and may be auctioned or sold for proceeds to support the LAA.**

Framing/Mounting Requirements:

1. Any size artwork/photo may be entered (however, gallery height may exclude some pieces).
2. 2D art must be ready to hang. A wire affixed to the rear of the frame is highly recommended. Damage to artwork as a result of other hanging methods, such as serrated (alligator/toothed) type hangers, is not the responsibility of the LAA.
3. Gallery wrapped (**1" min depth/no staples on sides**) canvases are allowed with a wire placed for hanging as in #2. Screw Eyes must be placed inside the canvas frame and not protrude from back of frame. All unframed gallery wrapped canvases must be painted on the sides and/or have painted image or photographic image wrap to back.
4. Table top frames are not accepted as the frame will not fit flush to the wall.
5. Any color frame is accepted as long as it follows the guidelines stated above for frames.
6. Any color mat is also accepted.